



# 2018 USPS Postal Information

When mailing through the U.S. Postal Service, getting it right is imperative. A piece folded incorrectly or sized unconventionally can cost you dearly in postage. That's where the experts at Prisma can help. Our in-house consultants can review your mail piece to ensure it meets postal requirements. Processing over 2 million pieces a month... we know mail. And we can help you.

## FIRST-CLASS MAIL RATES

NON-AUTO (Up to 1oz)	LETTERS	CARDS	FLATS
Metered Single Piece (Machinable Letter)	47.0¢		
Stamped Single Piece (Machinable Letter)	50.0¢	35.0¢	\$1.00
Presorted (Machinable)	45.8¢	28.0¢	79.9¢
AUTOMATION (Up to 3.5oz)	LETTERS	CARDS	FLATS
Mixed AADC	42.4¢	27.4¢	Ask for quote
AADC	40.8¢	26.8¢	
5-digit	37.8¢	25.7¢	

## USPS MARKETING MAIL RATES

AUTOMATION	(Up to 3.5oz) LETTERS	(Up to 4.0oz) FLATS
Mixed AADC	28.7¢	-
Mixed ADC	-	59.8¢
AADC	27.4¢	-
ADC	-	56.7¢
3-digit	-	50.0¢
5-digit	25.1¢	39.3¢
CR Basic	29.2¢	29.5¢
CR High Density	20.0¢	24.8¢
CR High Density Plus	19.6¢	22.7¢
CR Saturation	18.6¢	21.9¢

## NON-PROFIT MAIL RATES

AUTOMATION	(Up to 3.5oz) LETTERS	(Up to 4.0oz) FLATS
Mixed AADC	17.2¢	-
Mixed ADC	-	43.2¢
AADC	15.9¢	-
ADC	-	40.1¢
3-digit	-	33.4¢
5-digit	13.6¢	22.7¢
CR Basic	21.0¢	21.3¢
CR High Density	11.8¢	16.6¢
CR High Density Plus	11.7¢	14.4¢
CR Saturation	11.1¢	13.6¢

## PHOENIX METRO (LOCAL RATES) | USPS MARKETING MAIL RATES

AUTOMATION	(Up to 3.5oz) LETTERS	(Up to 4.0oz) FLATS
AADC	24.3¢	-
ADC	-	51.4¢
3-digit	-	44.7¢
5-digit	22.0¢	34.0¢
CR Basic	25.7¢	25.7¢
CR High Density	17.2¢	19.4¢
CR High Density Plus	16.8¢	17.3¢
CR Saturation	15.8¢	16.5¢

## PHOENIX METRO (LOCAL RATES) | NON-PROFIT MAIL RATES

AUTOMATION	(Up to 3.5oz) LETTERS	(Up to 4.0oz) FLATS
AADC	12.8¢	-
ADC	-	34.8¢
3-digit	-	28.1¢
5-digit	10.5¢	17.4¢
CR Basic	17.5¢	17.5¢
CR High Density	09.0¢	11.2¢
CR High Density Plus	08.9¢	09.0¢
CR Saturation	08.3¢	08.2¢

## EDDM - EVERY DOOR DIRECT MAIL

Standard	16.6 – 22.0¢
Nonprofit	08.3 – 13.7¢
No mailing list required.	
To receive these rates, please add \$200 transportation fee.	

## Minimum Quantities

First Class Postage	No minimum
First Class Presorted	500+ pieces
Standard Presorted	200+ pieces
Non Profit Presorted	200+ pieces



SIZES AND SPECIFICATIONS

FIRST CLASS POSTCARDS

	MIN	MAX
Height	3.5"	4.25"
Length	5"	6"
Thickness	.007"	.016"
Weight: max weight 3.5 oz.		

LETTERS (ALL CLASSES)

	MIN	MAX
Height	3.5"	6.125"
Length	5"	11.5"
Thickness	.007"	.25"
Weight: max weight 3.5 oz.		

FSM (FOLDED SELF-MAILERS)

	MIN	MAX
Height	3.5"	6"
Length	5"	10.5"
Thickness	.009"	.25"
Weight: max weight 3 oz.		

A folded self-mailer is formed of panels that are created when one or more unbound sheets of paper are folded together and sealed to make a letter-size mailpiece. The spine needs to be on the bottom edge unless it's designed as an oblong FSM then the spine is on the leading edge.

Paper basis weight - Book grade  
70lb minimum for pieces weighing 1 oz or less  
80lb minimum for pieces weighing over 1 oz

BOOKLETS/SLIM JIMS

	MIN	MAX
Height	3.5"	6"
Length	5"	10.5"
Thickness	.009"	.25"
Weight: max weight 3 oz.		

Booklets consist of bound sheets or pages; bound by staples or glue. The spine needs to be on the bottom edge unless it's designed as an oblong booklet then the spine is on the leading edge.

AUTOMATION COMPATIBLE FLAT-SIZE MAIL

	MIN	MAX
Height	6.125"	12"
Length	11.5"	15"
Thickness	.009"	.75"
Weight: Up to 13 oz (FC) Up to 15.99 oz (STD)		

Have more questions?

For assistance with your mailing needs, talk with your Prisma Account Executive or call 602 243 5777 or 800 379 5777.